



APPROVAL REVIEW PROCEDURES FOR TEMPORARY EVENTS

Complete the body art time limited event application.

A current copy of certifications for first aid and blood borne pathogens must be provided for all artists. Do not submit copies of expired certifications.

Provide records of completion of courses or seminars in body art or written statements of attestation by individuals offering body art apprenticeships that all artists has received sufficient training of adequate duration to completely perform body art services. (A copy of apprenticeship certificate for all artists)

Provide a copy of your aftercare guidelines for each provided service.

Provide a copy of your customer record sheet (must include the patron's name; address; date of the service; colors and manufacturer of all inks, dyes, or pigments used; jewelry used, including size, material composition, and manufacturer; and placement of the procedure).

REQUIRED FOR ALL OPERATORS (checking the box means you will have these items at the event)

- Sharps container
- EPA registered disinfectant
- Gloves (nitrile preferred)
- Trash can with covered lid
- Single use razors for shaving
- Single use marking instruments
- Soap, water, and antiseptic solution for cleaning procedure area
- Permanent or temporary hand washing facility must be present in the tattoo booth
- Single-use gauze squares, cotton ball or square or cotton swab for washing completed tattoo
- All equipment (needles, needle bars, clamps, cartridges, tubes, etc.) must be disposable

A sufficient amount of supplies must be available to accommodate the entire event.

FOR TATTOO ARTISTS

- Sterile, non-occlusive, single use dressing secured with non-allergenic tape
- All inks/pigments must be commercial and not out of date

FOR BODY PIERCERS

- Alcohol-free, antiseptic mouthwash for oral piercings
- All jewelry must be pre-sterilized and dated



BODY ART TIME LIMITED EVENT APPLICATION

INSTRUCTIONS: If this application is for a tattoo convention, contact the event organizer for application instructions

- 1. Complete the application.
2. Make a check or money order for \$75 payable to: Summit County Public Health.
3. Return signed application and fee payment to: Summit County Public Health, 1867 W Market Street, Akron, OH 44313, Attn: Environmental Health Division

Time-Limited Event Information

Form with fields: Services Offered (Tattooing, Body Piercing), Date/Operating hours of Time-Limited Event, Name of Body Art Business, Phone Number, Event Name and Location Address, City, State, Zip Code

Owner/Operator Information

Form with fields: Name, Phone Number, Address, City, State, Zip Code

Artist(s) Information (If you need to list additional artists, please list on the reverse side)

Form with fields: Name, Tattooing, Body Piercing (repeated for multiple artists)

Authorization

Form with fields: I hereby certify that I am the operator, owner or authorized representative of the above tattoo and/or body piercing establishment and intend to comply with all requirements established by Sections 3730.01-3730.11 of the Ohio Revised Code and Chapter 3701-9 of the Ohio Administrative Code, Name, Signature, Date



1867 West Market St. | Akron, OH 44313-6901 | P: (330) 926.5600 | TF: (877) 687.0002 | F: (330) 923.6436

Environmental Health Division

scph.org

PLANNED LAYOUT OF THE TIME LIMITED EVENT

Provide a floor plan drawing (to scale) showing the total area to be used for the event (location of entrances/exits, hand washing sink(s), restroom facilities) include area used for Body Art services (layout of all equipment including light fixtures) **If this is part of a convention, provide a detailed drawing of your booth only.**